


Making shipping label of 「Parcel」

➤ Sample : 5kg air mail parcel to USA

Parcel

Remarks :

- 1.Red frame fields are required.
- 2.Please complete this form in English or the language of the country of destination. (Chinese only in Japan, Hong Kong and Macau).
- 3.Please see [Parcel service](#) introduction for your reference.
- 4.The size and weight limit, insured or not, or the limit of the Parcel service depend on the destination country.Please [check](#) or contact post offices before posting.
- 5.Online platforms/sellers having applied for IOSS VAT identification no., please fill in the "VAT No.(Tax ID)" field.
- 6.The countries listed here are those which are currently available for Parcel, excluding their territories or outlying islands.
- 7.The declared value exceeds the equivalent of US\$5,000, please complete an export declaration to carry out the customs declaration procedure with Customs.



How to make shipping label

Mail Type

Contract No.

If you are Chunghwa Post's contract customer, please fill in your contract no. Otherwise, this field is not required.

Sender

Sender's Name

Postcode [*Postcode search](#)

Address

Tel. Number(Mobile Phone Number First for SMS notifying)

Addressee

Addressee's Name

Country

Postcode *Please confirm the correct postcode first, if wrong, your mail may be returned by the destination country.

Address *Please fill out the addressee 's English address corresponding to the fields below. Do not fill out "city, state, province, region" of the address in the first field of address.

Tel. Number

VAT No. (Tax ID) ⓘ

Addressee's address:
15 E Ruddock Street, Covina, California, CA91723

↑ ↑ ↑ ↑
First field **City** **State · Province · Area** **Postcode**

The postcode of America is "State code+5 digits". For example : CA917223

Item

Category of Item : Gift Documents Sales of goods Commercial sample Returned goods Others

Total Weight(kg)(Including Packing)(3 decimal places)

Size-length(cm)(1 decimal place) **Size-Width(cm)(1 decimal place)** **Size-Height(cm)(1 decimal place)**

Vol. Weight(kg) *Vol. Weight=length x width x height ÷ 6000

Amount Insured(Not Exceed NT\$50,000. Insured or not, and the limit depends on the destination country.)

*The amount insured shall not exceed the value of the items, otherwise, in the case of loss, the actual value will be compensated.

Item Detail

Currency

Item1 Delete

Content*The following information is important for the Customs of the destination country. Inaccurate declaration may cause your mail to be returned.

Quantity	Unit Price	Content weight(kg)(3 decimal places)	Value
<input type="text" value="5"/>	<input type="text" value="300"/>	<input type="text" value="5"/>	<input type="text" value="1500"/>

HS Tariff Number **Country of Origin**

Add Item

- Sender's instruction in case of non-delivery :**
- Return to sender (agree to pay return fee)
 - Abandoned
 - Redirection (Depends on the destination country and the addressee needs to pay additional redirection fee)

Please confirm whether the information in each field is correct. After clicking "Enter", it cannot be revised.

Enter **Delete**